

11 SEP
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MEMORANDUM FOR: Chief, PP&AD

SUBJECT : B&F Branch Monthly Report for August 1974

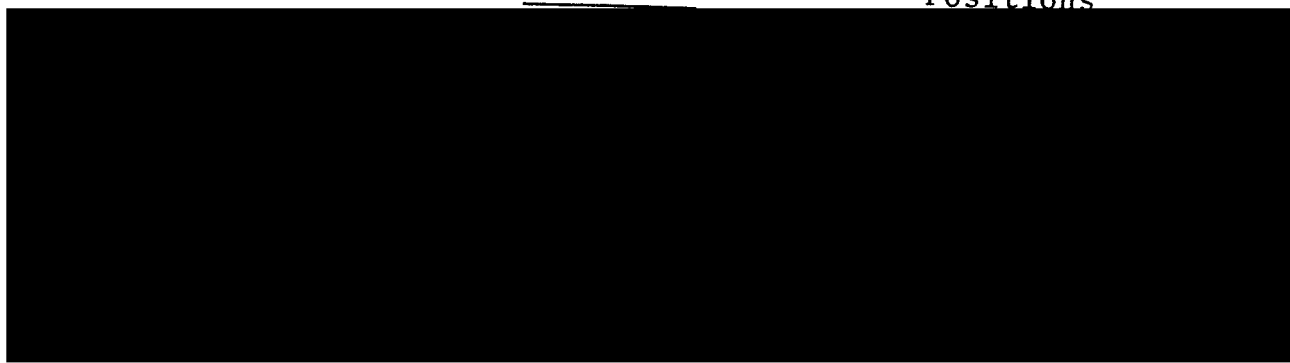
1. FY 1976 Budget Estimates for submission to OMB were prepared during the last half of August. Funds and positions reflected in the budget are as follows:

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FY 1974
Positions

FY 1975
Positions

FY 1976
Positions



3. Subsequent to preparation of the Budget it has been learned that PL 92-313 Guard costs of \$436 will not be required as this represents cost of FPO positions previously provided by GSA without cost. Even though it has been determined that OS won't have to bear this cost, it will now be included in the rent paid by the Agency under SLUC.

4. Services of part-time staff and contract employees will henceforth be included in the temporary employee category. No reprogramming of Personal Services funds to non-Personal Services use is permissible without prior approval of DD/A. Additionally, \$50,000 of OS funds are blocked until released by the DD/A.

25X1A



Chief, OS/B&F

ITEMS FOR MONTHLY REPORT

1. Security Officer's Course

This new and experimental course will begin on 30 September 1974 and continue until 19 December 1974. While there may be some incidental changes made during the course running, the schedule is now firm. In addition, registration in OTR courses, transportation, space reservations, instructional assignments, and other administrative matters, have been accomplished.

2. Reindoctrination Program

The Reindoctrination Program was recently presented before the D/OS et al. Some changes were suggested and are being incorporated into the talk. One of the suggestions had to do with two briefers on stage presenting alternating segments of the talk. A search is presently in progress to find a suitable briefing assistant.